



Assumption Greek Orthodox Church Flint, MI **BY-LAWS**

ARTICLE I-NAME

The name of this corporation is and shall be the Assumption Greek Orthodox Church of Flint, MI.

ARTICLE II-INCORPORATION

The Assumption Greek Orthodox Church of Flint is and shall be incorporated under the laws of the State of Michigan.

ARTICLE III-OBJECTIVES

The objectives of the Assumption Greek Orthodox Church of Flint shall be:

- a) To minister to and provide for the spiritual and family needs of the Assumption Greek Orthodox (AGOC) community through religious worship, study and education
- b) To foster the highest standards in religious education in the Church and home in accordance with the teachings and discipline of the Greek Orthodox Church in the United States of America as from time to time authorized and declared by the Greek Orthodox Archdiocese of America.
- c) To maintain the dignity, efficiency, discipline and religious teachings of the Greek Orthodox Church in the United States of America as defined here for the service of the Community and the common good.

ARTICLE IV-ADMINISTRATION

Section 1

The Assumption Greek Orthodox of Flint is and shall be incorporated as an Ecclesiastical Corporation under and by virtue of the Laws of the State of Michigan and shall have such powers as are conferred to it by the statutes of the State of Michigan.



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SECTION 2

The authority and the management of the affairs of the Assumption Greek Orthodox Church shall be vested in Parish Council. The election of the Council Members and their duties shall be as provided for in these By-Laws.

ARTICLE V - MEMBERSHIP

Qualifications for Membership:

- a. As defined by the Uniform Parish Regulations of the Greek Orthodox Archdiocese of North and South America.
- b. The term of membership extends from January 1 to December 31 of each year.

ARTICLE VI - STEWARDSHIP

The Stewardship Program of the Archdiocese is hereby adopted. To be a member in good standing, a parishioner must have fully-completed and signed pledge card. If a parishioner has signed his pledge card, he/she will be a member in good standing if he/she has paid his/her pro-rata share of their stewardship financial obligation at the end of each quarter, to-wit: March, June, September, December. Delinquent members shall lose their right to vote and special privileges.

Any full-time student or person who is an active member of the Armed Forces of the United States of America shall be exempt from their financial obligations.

ARTICLE VII - AMENDMENTS

Proposed amendments to the By-Laws shall be first submitted in writing to the Parish Council for its recommendations by a petition signed by 10% or more of the members in good standing or may be initiated by the Parish Council. The proposed amendments with the recommendations of the Parish Council favorable or unfavorable, shall be presented to the members at the next scheduled General Assembly Meeting at which time the proposed amendments shall be voted on provided that a copy of the text of the proposed amendment(s) has been mailed with the Agenda for the General Assembly Meeting to each member in good standing. An affirmative vote by a two-thirds majority of the members present and voting at such meeting shall be required for the adoption of any amendment.



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ARTICLE VIII - PARISH COUNCIL

Section 1

The general management of the Assumption Greek Orthodox of Flint, Michigan shall be vested in a Parish Council consisting of eleven (11) regular members, who shall have administrative responsibility subject to the limitations of the Uniform Parish Regulations, By-Laws and Articles of Incorporation. Also, the President of the Philoptochos Society may serve as an ex-officio member of the Council (see Robert's Rules of Order [Ex-officio Board Members]).

The Philoptochos member shall have the same voting privileges as other council members. In the event the President of the Philoptochos shall be an elected member of the Parish, then, in that event, the Vice-President shall serve as the ex-officio member of the board.

The eleven (11) regular Council Members shall be nominated and elected in accordance with the electoral procedures as outlined by the Uniform Parish Regulations of the Archdiocese.

The eleven (11) regular Council Members shall be elected for a period of three (3) years. Four (4) of the regular members shall be elected each year with the exception of every third year when only three (3) regular members shall be elected.

- a. To become entitled to vote for election to the Parish Council, a member must be 18 years of age and be a parish member in good standing for the year the elections are held.
- b. A list of candidates shall be posted in a conspicuous place in the church hall not less than one week prior to elections and a special written notice stating the time and place of elections and including a list of the candidates shall be sent not less than one week before elections to all those entitled to vote.
- c. Ballots cast for the election of members to the Parish Council may be cast by absentee ballots. However, such ballots must be in the hands of the Board of Elections not later than the commencement of voting and shall be opened and tabulated with the ballots personally cast.
- d. Absentee ballots may be requested from the Board of Elections or the church secretary.
- e. Elections for the Parish Council shall be held on any Sunday of November.
- f. A candidate for election to the Parish Council must be a member in good standing for at least one year prior to the year the elections are held.
- g. The President of the Parish Council shall strive to be as impartial as possible, voting only if it will change the result. The President may vote to "break a tie" and cause the motion to fail.
- h. When the vote is public (by acclamation, rising, etc.) the President may vote, if the President chooses to do so, after the other Council members have voted and after the result has been made known.

When the vote is secret (by ballot), the President may vote at the time that the other Council members vote, and then cannot again to change the result.



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DUTIES AND POWERS OF THE PARISH COUNCIL

Section 2

The Parish Council shall have the duties and powers as ordinarily delegated to the governing body of a corporation as follows:

- a) To adopt rules and regulations covering the election of members in circumstances not covered in the Uniform Parish Regulations and By-Laws.
- b) To confer honors and titles upon members for meritorious services to the church.
- c) To fix fees and suggest annual stewardship financial obligation of membership.
- d) Except for the priest, to employ all church personnel for such salaries and terms of office which it shall determine. (Such action shall require a two-thirds vote of the entire Parish Council.)
- e) To expend for any single purpose a sum of money not in excess of \$5,000.00 unless already covered by the budget necessary for the progress and welfare of the church.

The necessary expenditure of any sum in excess of \$5,000.00, with exception of building and maintenance repairs, shall require the approval of a two-thirds majority of those members attending the next regularly scheduled General Assembly Meeting or a meeting called for the purpose of approving said expenditure.

- f) To accept a Priest and other clergy as directed by the Metropolitan of Detroit and in accordance with the accepted, existing procedures as outlined by the Archdiocese
- g) To arrange meeting as may be required and transact all community affairs not otherwise provided for.
- h) To report to the community annually its work and activities, including a full financial statement. Chairmen/women of fund raisers shall provide financial reports to the Parish Council as soon as practicable after the fund raiser.
- i. To exercise its inherent authority in promoting and attaining the objectives of the community, especially as pertains to religious, educational and social needs of the community.
- ii. Any request for financial support needs to be reviewed by entire Parish Council.



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Section 3

ELECTION OF EXECUTIVE BOARD OFFICERS

The President, Vice-President, Secretary and Treasurer shall compose the Executive Board and shall be elected by the Parish Council from its own number for a term of one (1) year or until their successors may be chosen. The Priest is entitled to attend all meetings of the Executive Board and take part in its discussions.

Section 4

DUTIES OF THE PRESIDENT AND VICE-PRESIDENT

- a. The President shall be Chairman of the Executive Board and ex-officio member of all committees, and shall preside at all meetings of the Parish Council and shall create and appoint all standing committees and direct their activities. The President shall have the power, with 1 additional Executive Council or duly appointed parish council member approval, to expend for any maintenance expense, a sum of money not in excess of \$1,000.00 for the church (no more than once per month), whether budgeted or not, as long as it is for the progress and welfare of the church. It shall not be necessary to seek permission of the other officers of the Council for such expenditure.
- b. The Vice-President shall preside at meetings in the absence of the President.

Section 5

THE SECRETARY

The Secretary shall be charged with the transcription of the proceedings of all meetings of the Parish Council and the preparation of the minutes thereof, with the writing of all correspondence of the Parish Council business.

Section 6

THE TREASURER

The Treasurer shall be charged with the handling of all funds of the parish and shall carry out the duties usually performed by a Treasurer. When needed, a co-treasurer will be appointed by the Parish Council.

Section 7

Under such regulations as the Parish Council may adopt, the Treasurer and three other authorized PC members as noted in the Signature Resolution provided to the Bank shall be empowered to



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sign checks made in payment of all parish expenditures. All checks will require to be signed by two authorized individuals.

ARTICLE IX

CLERGY

The Priest, by virtue of his canonical ordination and Episcopal appointment, heads the local Parish of the Church and exercises in its behalf the Priestly function.

ARTICLE X

CONDUCT OF BUSINESS

Section 1

A quorum of the Parish Council to conduct official business at meetings shall consist of a majority of the members. A quorum at a General Assembly Meeting shall consist of 15 percent (15%) of the paid up membership.

Section 2

PARLIAMENTARY PROCEDURE

All meetings of the Parish Council and all special and general meetings shall be conducted in accordance with Robert's Rules of Order, unless otherwise prescribed in these By-Laws.

ARTICLE XI

Part Two Article I-XIX of the Uniform Parish Regulations of 1965, as amended, are hereby incorporated by reference and made a part of the By-Laws of the Assumption Greek Orthodox of Flint, MI



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ARTICLE XII

TERMS

The term Parish Council and Board of Trustees, can and shall be used interchangeably in these By-Laws. Certification is also hereby made that the above twelve (12) Articles are the current local Parish By-Laws.

The signatures below attest to the fact that the above twelve articles are the Local Parish By-Laws signed *at the Assumption Greek Orthodox Church of Flint in Grand Blanc, Michigan on XX YY, 2017.*

Parish Council President

Parish Council Secretary

Parish Priest, Assumption GOC